

VANUATU MARITIME SERVICES LIMITED

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FLEET / SAFETY LETTER 031313.GEN

13 March 2013

Applicable to: This circular should be brought to the attention of ship-owners, ship managers, operators and masters of Vanuatu-registered ships.

MARITIME LABOUR CONVENTION: REPORTING OF OCCUPATIONAL ACCIDENTS, INJURIES AND DISEASES AFFECTING SEAFARERS

1. In accordance with the requirements of Regulation 4.3 of the Maritime Labor Convention, ship-owners and masters of Vanuatu-registered ships are required to report to the Deputy Commissioner of Maritime Affairs in NY of occurrences of occupational accidents, injuries and diseases affecting seafarers on board ships. This requirement is set forth in Cap 131 Maritime Acts Regulation 34.1 (e) and 34.2.

Reporting to the Deputy Commissioner of Maritime Affairs in NY

2. The following occupational accidents, injuries or diseases affecting seafarers on board must be reported to the Deputy Commissioner of Maritime Affairs in NY
 - a. The loss of life of a seafarer must be reported within immediately; or
 - b. An injury/condition sustained by a seafarer must be reported within 24hrs of determining it as serious. A serious injury/condition is defined as one that renders the seafarer unfit to work for more than 3 consecutive days or hospitalized for at least 24 hours, commencing within 7 days from the day when the injury/condition was suffered.
3. Ship-owners and masters are to report all occurrences that result in loss of life or serious injury/condition using the D-2 Report Form The report form should be submitted via email: email@vanuatuships.com
4. This form will assist ship-owners and masters in providing the relevant information required for determining the cause of the accident and, if required, to conduct follow-up investigations.

There may be instances where it is not possible for reasons beyond the control of ship-owners or the masters to send a detailed report within 24 hours for occupational accidents, injuries or diseases resulting in loss of life or serious injury/condition. For such instances, ship-owners or masters should, at a minimum, send a notification of the occurrence to the Deputy Commissioner of Maritime Affairs in NY by the most expeditious means (including email notifications via email@vanuatuships.com) and, as soon as possible thereafter follow up with the complete report. Such a notification should contain the following details:

- a. Ship's name and Official Number
- b. Date and time of occurrence
- c. Brief account of the occurrence, including injuries/conditions suffered, location of occurrence on board and medical treatment administered
- d. Personnel Involved
- e. Ship's location at time of occurrence
- f. Immediate action taken in response to the occurrence

Notification to the Deputy Commissioner of Maritime Affairs in NY

Besides occurrences resulting in loss of life or serious injuries/conditions, ship-owners and masters are to notify the Deputy Commissioner of Maritime Affairs in NY all other types of occupational accidents, injuries or diseases affecting seafarers within 3 calendar days. Notification can be done via email (email@vanuatuships.com) and should contain the following details:

- g. Ship's name and Official Number
- h. Date and time of occurrence
- i. Brief account of the occurrence, including injuries/conditions suffered, location of occurrence on board and medical treatment administered
- j. Personnel Involved

5. Any queries regarding this circular should be addressed to:

- Capt. Patrick Michael DeCharles II (Email: Mdecharles@vanuatuships.com)
- Mr. Matthew Bonvento (Email: Mbonvento@vanuathships.com).

Patrick Michael DeCharles II
by the direction of the
Deputy Commissioner of Maritime Affairs
The Republic of Vanuatu